APPLICATION FOR EXEMPTION FROM UNIVERSITY HOUSING REQUIREMENT

Institutional and national research suggests that students who live on campus are significantly more inclined to remain in college and achieve higher GPAs in comparison to students living off campus. In support of the mission of Oklahoma State University, all students are required to live in university owned residence halls. A limited number of exceptions to this policy may be granted by Housing & Residential Life. Students attempting to live off campus who have not been granted an exemption by Housing & Residential Life will be required to move into a residence hall and will be billed the full semester housing charges.

Please return all documentation to:
OSU Housing & Residential Life, 100 Iba Hall, Stillwater, OK 74078
Phone: 405-744-5592, Fax: 405-744-6775, Email: reslife@okstate.edu

---

Exemption Application Deadlines: Fall – August 1; Spring – November 1; Summer Sessions – May 1

Because of unforeseen changes in a student's circumstances due to illness or other personal reasons, some petitions are considered after the above dates. Unless it is clearly established that illness or personal reasons, which were not known prior to the above dates, have arisen to necessitate a student's living off campus, students should not expect to be relieved of their housing requirement.

Freshmen students may not cancel a housing reservation until they have received written approval of their exemption application. Authorization for off-campus housing does not relieve the student of contractual obligations which may have been assumed with Housing & Residential Life. All cancellation requests are subject to charges as determined by the date of the cancellation request, not the exemption request. Please refer to the Residence Hall Contract for specific information on deadlines and penalties.

All appropriate documentation must be provided prior to review

Please indicate the initial term for exemption: ___ Fall 20___ ____ Spring 20___ ___ Summer 20___

Please select one from the list below:

Commuter

- ☐ I reside and will continue to reside in the established primary residence of my parents/or legal guardian.
  ◆*Submit a Sworn Statement of Commuting Status*◆

Non-traditional Student

- ☐ I am married. ◆*Attach copy of marriage license*◆
- ☐ I will be 21 years of age or older on or before the first day of classes of my first semester at OSU.
  ◆*Attach a copy of drivers' license, passport or birth certificate*◆
- ☐ I have served in the active military. ◆*Attach a copy of DD214*◆
- ☐ I have a dependent child(ren) who resides with me. ◆*Attach copy of tax return or birth certificate to certify dependency*◆

Academic Progress

- ☐ I have successfully completed at least 28 hours of academic credit. I understand that Credit by Exam (CLEP, ACT, SAT, Advanced Placement) and hours received from concurrent high school credit will not be considered for this request.
  ◆*A transcript is required if all of your hours are not on record with the Office of the Registrar*◆

Extreme Hardship

- ☐ I will present sufficient evidence of an extreme financial hardship condition based on similar guidelines as for Financial Aid.
  ◆*Submit a Financial Hardship form and a copy of the Federal Financial Aid Application (FAFSA)*◆
- ☐ I will present sufficient and satisfactory evidence of an extreme medical condition, for which on campus accommodations cannot be made.
  ◆*Submit a Medical Hardship form and a letter from your treating physician on letterhead*◆

I verify that the information provided here is true and correct, and I understand that false or misleading information provided by me shall be grounds for taking disciplinary action against me in accordance with the Student Code of Conduct. I also understand that all information provided is subject to verification and that additional information may be required by Housing & Residential Life.

I have read and understand the information provided on this form.

Student Name (Please Print) _____ Date of Birth _____ Student ID Number (CWID) _____

Permanent Home Address – Street _____ City _____ State _____ Zip Code _____

Student Signature _____ Telephone Number/Email Address _____ Date _____

Parent or Guardian Signature _____ Date _____

FOR OFFICE USE ONLY:

DECISION _____ REASON _____ LIVING WITH: _____ INITIALS _____ DATE _____